



Charity number 1197599

Attraction Policy for Brereton Big Local CIO (events)

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Introduction

Brereton Big Local CIO host events throughout the year. These can range from parades to large carnivals hosting between 4000-6000 attendees. Larger events such as carnivals may play host to additional attraction sat event such as fairground rides or bouncy castles. Such attractions are exceptionally popular. Brereton Big Local CIO, however, is aware of the safety implications that are often linked to such activity, therefore, ensure that working alongside Cannock County Council use reputable companies to hire such equipment. Cannock Chase County Council is a Registered Fairground Operator, therefore, will book any required attractions for Brereton Big Local CIO events.

Examples of Attractions

Depending on the event, may depend on the attractions hired for events. They may include:

- Bouncy Castles
- Other inflatables such as slides
- Merry Go Rounds
- Bumper Cars
- Carousels
- Small roller coasters

Attraction Requirements

All attraction businesses attending an event are required to adhere to the Brereton Big Local CIO policies and procedures in place to ensure smooth running and a healthy, safe environment for all concerned. All attraction businesses are required to:

- Provide a copy of their Public Liability Insurance
- Provide a detailed risk assessment.
- Adhere to the Amusement Device Inspection Procedure Scheme (ADIPS) and provide certification that each individual attraction hired as passed their standard testing.
- Adhere to fairground electrical safety regulations (BS 7671, section, temporary electrical installation)
- Take ownership of erecting and dismantling the equipment by using experienced, train staff.
- Discuss location suitability on site.
- Checks for underground utilities.
- Checks for overhead obstructions such as trees or power cables.
- Confirmed size for purpose.
- Any guide ropes/pegs are secure and clearly marked to prevent tripping hazards.
- Ensure the attraction is suitable for weather conditions.
- Ensuring positioning that provides clear emergency exiting.
- Is inspected prior to use, and daily if required.
- Complete a full operational cycle prior to the event starting.



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Brereton Big Local CIO Requirements

Brereton Big Local CIO will endeavour to provide a safe space for all attractions. This would include:

- A flat, safe ground
- Adequate space for access/egress at the attraction during the event
- Safety information such as emergency procedures.
- A point of contact for communication purposes prior to, during and after the event.
- A safe entrance/exit for transportation and set up purposes between the required hours of 8am and 8pm)
- Adequate time prior to the event to set-up and prepare the attraction safely.
- To ensure that attractions are included in detailed risk assessments.
- To ensure barrier systems and signs are in place to prevent a health and safety breach and queuing systems.

Cancellation Procedure

In exceptional circumstances the Brereton Big Local CIO may be required to cancel a planned event. Brereton Big Local CIO would endeavour to host a planned event, and take all possible steps to make this happen, however, there may be unforeseen circumstances where Brereton Big Local CIO would be required to cancel. Brereton Big Local CIO would endeavour to provide as much notice when cancelling an event. All attraction businesses would be contacted via email or phone call by event organisers and offered an alternative date. To be used in conjunction with Brereton Big Local CIO events cancellation policy and any agreed cancellation policies with attraction businesses.