



Brereton Million Partnership General meeting of Partnership / CIO 13th Sept 7:00 at the Hub

		Actions for next month	Finance expenditure to spend this month
1.	<p>Welcome and Apologies – Emily May, Sue Merriman, Tim Morton, Kevin Mann, Jack Burkinshaw, Sam Rushton, Matt Walker, Karen Mann, Christine Stewart</p> <p>Apologies – Maria Smith, Peter Fayh</p>		
2.	<p>Declarations and matters arising – Matt – there are a few admin tasks before we can close the CIC</p> <ul style="list-style-type: none"> • Resolve outstanding tax • Ensure it lines up with finances with other groups • Submit form that entitled winding up order and submitted to company's house (when convenient with group) • Asset transfer <p>Jack needs to contact Hansons for the deeds</p>	<p>Jack to contact Hanson for the deeds</p>	
3.	<p>LTO update – Working relationships – Led by Jack He has been looking at the structure of BM, he has an idea to investigate having patrons, i.e., Amazon, Hawkins, A51 sheds, this will help with grant applications. Discussion was had around this, Kev thought it was a good idea. Matt would like more information, about how this would work with charity commission. – ALL AGREED IN PRINCIPLE</p> <p>Jack would also like to create a booklet for where Brereton Million have been and are heading.</p>		
4.	<p>Financial Report – Led by Chris First bank statement is £3030, then Big Local trust then put in £38,902.50</p> <p>Chris also had some rent in from the band and she transferred £13,791 from the Hub account. Support Staffordshire transferred £27,465.64</p> <p>Chris had to return: £1,000 for bills that have come in £2500 for Youth Group Cleaners has been paid Assess underwriting (Insurance) £859.22</p> <p>In the CIO account - £75,959.81 However some more of that will need to be transferred over for the virgin bill and electric bill for £1242 – this is due to it being a business rate. Nest pension took £122.85 from the account. The CIC account has 717 with some bills to come out.</p> <p>Chris is stepping down from CIO treasurer.</p> <p>Matt suggested a meeting with Gill to help with the finances.</p>	<p>Kev to set up meeting to be arranged with Gill. Agenda to be arranged too.</p>	

	<p>Jack said Gill is willing to meet with BM, meeting is in motion.</p> <p>Transfer £5,000 into the hub account (CIC account) - ALL AGREED Jack also requested a separate flexi saver account. Tim is conscious about how long it took to open the current account and suggested opening a separate account in a separate bank.</p> <p>Sue mentioned that in the plan, the staff will have a budget account to access funds.</p>		
5.	<p>Planning Meeting – Meeting arranged for 20th September 7:15pm.</p>		
6.	<p>Hub Group – Led by Karen Karen met with a lady at happiest planning consultant regarding the hub refurb, Karen has sent an email to all explaining this. The fee for this will be £1,550. If the building is to be knocked down the fee will be £2,440– both including VAT – ALL AGREED</p>	<p>Karen to move forward with this.</p>	
7.	<p>Local Trust – Connects on the 23rd September – Led by Sue, Sue is going, Debbie has been asked, anyone who is interested to let Sue know.</p> <p>Sue and Jack attended an event for Neighborhood governance and Community work at Windsor castle organised by Big Local. Jack sent link to WhatsApp group to show support for the big local community well fund.</p> <p>Maria Jack and Peter, to fill out local trust partnership reviews. Sue has them.</p>	<p>All to support big locals' community well fund.</p> <p>Maria, Jack and Peter to fill out local trust Partnership Review.</p>	
8.	<p>Brereton Can – Community shop – BM have been approached by a lady who would like to set up a community shop. This idea is that instead of a food bank where they have to beg for food, this will allow residents to go and buy from this community shop at a cheaper rate with a £2 membership. Sue suggested all trustees come to see the Heath Hayes community shop. All agreed it's a good idea.</p> <p>CAB – we have had an offer from our CAB helper that has left the CAB to move to Brereton Millon to help people with advice, he has asked for 3 more volunteers so can see a higher volume of people. All agreed it a good idea.</p>	<p>All trustees to go to the community shop.</p> <p>Both points to be added to planning meeting.</p>	
9.	<p>Queen Elizabeth II – The church has asked if the jubilee torch can be lit for the memorial service at 4pm. Kev is happy to set it up prior, Matt is happy to light. ALL AGREED</p> <p>Graham at Miners wants to turn the jubilee torch into a permanent structure at the war memorial. They have offered to build it if we can get the permission from the council. ALL AGREED IN PRINCIPLE</p>	<p>Sue to Source propane.</p> <p>Sue to get more information regarding what it will look like.</p>	
10.	<p>CIO Staffing: Sue has raised issues regarding the employment. Karen has had 30,40 policies that need to be agreed. Suggestion made to hold an employment subgroup.</p>		

11.	<p>Event Update – We are doing lantern parade this year, 3rd Nov, the Ash Tree has offered to host it this year. Karen has offered to attend. Volunteer stall has been suggested for the event.</p> <p>Santa tour is on the 18th,19th,20th December need volunteers for that.</p>		
12.	<p>Updates from any other groups we maybe apart of – No updates from other groups.</p>		
13.	<p>AOB – No other Business</p>		
14.	<p>Date of Next Meeting – 12th July 2022 – 7:15pm</p>		

