



Brereton Million & Brereton Big Local CIO

13th June 2023 General meeting of Partnership / CIO 7.00pm Brereton and Ravenhill Parish Hall

| No. | Minutes | Actions for next month | Finance expenditure to spend this month |
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| 1. | <p>Welcome: Sue Merriman, Jack Burkinshaw, Sam Rushton, Maria Smith, Christine Stewart, Debbie Thatcher, Matt Walker, Peter Fahy</p> <p>Apologies: Tim Morton, Emily May, Kevin Mann</p> | | |
| 2. | <p>FIRE ASSEMBLY POINT – through fire door at back of meeting room. Assembly on car park.</p> <p>The trustees and Sue had a drive/walk around the local area and asked to consider the aesthetics of the area and changes that are required, any changes to the ‘green areas’, connections with the elderly and disabled and accessibility.</p> <p>All trustees that were present spent 5 minutes reflecting on their trip around the area and filled in a form based on the above considerations.</p> <p>Firstly, it highlighted how much was no longer therein the example The Castle Pub, Cedar Tree hotel, youth service in Rugeley town, CAB service in Rugeley town centre,</p> <p>Maria – areas looking unloved, shocked, so many areas looking derelict. Our lovely area looks unloved. Improvements: – Possibly sharing our views with the council. There has been a big change in the area.</p> <p>Peter - overall, the area hasn't got too many areas that look unsightly in comparison to other areas. However, shopping areas deteriorated.</p> <p>Chris – Private and pre-council estates have differences with their care and weeds overgrowing growing on canal side on main roads. Hedgerows are overgrown and trees. Brereton Views have been receiving comments, ownership and responsibility would depend on location, either Canal and River Trust, Highways or private.</p> | | |

Peter and Matt commented on very few noticeable littered areas.

Jack -We can help alleviate underdeveloped sites and enhance aesthetics. Brereton Million, as a resident lead group can signpost to the authorities and speak on behalf of the community and work with/link with the parish council in doing so. Peter also would like to encourage individuals in the area to campaign alongside us.

We will now be working with the 'Friends of St Michaels' who look after their green area – looking after their green. They will become our 'community connectors' to showcase and support what can be achieved.

Matt – identified a lack of identity, very few signage of Brereton or Brereton Million.

More specific neighborhood signs, for example on St Michael's Green with Brereton Million logo giving the residents more responsibility for example, looking after their own planters.

The community shop is a great resource to connect Brereton Million and build on our identity within the community, however, concerns were highlighted over the shop's location and accessibility for many residents. This will be a future review.

Park area/Peter – no disabled access, possible sensory garden, or more flower beds. in with memorial possibly to encourage an older generation of residents to the park. Transport may also be required for transportation of residents.

Sam – the area becomes unnoticeable until you deliberately look and observe. There are overgrown and unloved areas. Transport.


A lot of the discussions are connected to 'Brereton Can Wheel.'

Peter feels that there are a lot of needs linked to social care, mental health, roads, transport needs.

Jack summarised four main areas to address:

- 1, engaging people taking ownership space and resident campaigning
- 2, Signposting including the Brereton Million logo and contact information
- 3, Transport – paid for taxis in past, looking at minibus idea.
- 4, Disabled access, sensory garden, and flower beds.

- 1, Jack to speak to Miles (community council). Sue and Maria liaise with 'green residents' in the future.
- 2, Matt will investigate further.
- 3, Peter will work with Emily and engage with volunteers for Cannock Chase transport scheme. Sue to

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| | | <p>connect Peter with the councilor involved to discuss other transport options. 4, Matt to discuss with Kev moving forward.</p> | |
| 3. | <p>Declarations and Matters arising: Minutes agreed: May 9th June 2023</p> | . | |
| 4. | <p>CIO internal matters: Brereton Big Local CIO and CIC closure update.</p> <ul style="list-style-type: none"> • All paperwork/ID completed and submitted to Land Registry. Should not now stop CIC closure. • Trustees requiring adding to CIO. Forms are completed as a matter of urgency. Solicitor advice fee of £200 paid and all forms submitted. <p>Finance.</p> <ul style="list-style-type: none"> • No funds in CIC account. • We have a committed expenditure forecast of £160,000. • Considerations now to be given to post 2025, many established projects are becoming self-sufficient. To continue, the CIO would require a financial income. <p>HR</p> <ul style="list-style-type: none"> • The subgroup minutes circulated, however have been recalled for reviewing. • Breathe HR is no longer. Sue has devised staff time sheets and holidays submitted to Peter. Centric will be available for HR advice. <p>Policies</p> <ul style="list-style-type: none"> • Policies at reviewing stage. <p>Hub</p> <ul style="list-style-type: none"> • Temporary toilet should have been removed. Route of action external pipework investigation. Jack discussed with 99, Armitage Road but unable to gain access. Kev to liaise with Severn Trent regarding external manhole and investigate direction of pipe work. There will need to excavation. Jack able to organise through JB Electrical Services Ltd and should cost £200 maximum. Maria called a vote: 5 UNANIMOUS VOTE (Jack - conflict of interest – no vote) Decision of next stage will based on findings. |  <p>Jack to action ASAP</p> | |

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| | <p>Bus stops – Accident claim in process outside Drs surgery, Main Road from 3 years ago. Sue (Brereton and Ravenhill Community Council) conflict of interest, referred to Jack who is waiting on correspondence.</p> <p>NEST:</p> <ul style="list-style-type: none"> Information changed to CIO. | | |
| <p>5.</p> | <p>Subgroup updates: Brace update: Shirley Theobald and Natalie Woodbridge (VICE CHAIR) attended on behalf on Kevin Theobald (Chair of BRACE) Requiring ‘Brace’ has a shortfall of £6000 in preparation for the upcoming carnival due to not receiving National Lottery funding.</p> <p>Discussion - Jack discussed 3-year plan, committed £5000 for events, we have underspent in other areas. Trustees’ discussion.</p> <p>VOTE 4/6 trustees to donate £6000 to Brace. Jack discussed 3-year plan, committed £5000 for events, we have underspent Trustees discussion, and check budget.</p> <p>Jack will discuss with Miles (Parish councilor) regarding any reserves they may be able to support with.</p> <p>1st July, connectors event Mad Hatters tea party</p> <p>Community grants – circulated information and successful applicants have been informed. Please see information shared.</p> <p>Peter and Sam circulated information on advice service and debt advice training through CMA.</p> <p>Training £75 per person for day and half training. Joining fee of £750 and the after 6 months the annual membership fee of £1480 to become on of their accredited centers including 15 case referrals.</p> <p>Brereton Big Local agreed we would be able to commit two years spend.</p> <p>VOTE - UNANIMOUS £1000 from Brereton Can, ‘Budget WELL’ budget for Training/advertising.</p> <p>Revisit in 3 months regarding decisions on joining CMA.</p> | <p>Jack to speak to Kevin Theobald on Thursday. Deb to send Natalie and Shirley’s email to Jack</p> | |

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| | <p>Possible introduction of small contract stating that volunteer will 'pledge' so many hours on completion of training.</p> <p>Community Shop –</p> <ul style="list-style-type: none"> • New members weekly signing up/ • 266 total households signed up. • 162 Brereton residents , 98 non-Brereton residents. • Incomings of anywhere between £300 - £520. • Banked £3295 in total. Using income to shop for following open sessions. • Parking – no issues with parking. • The number of volunteers has decreased; however, it is still a good size team. <p>Peter had a phone call meeting with Anoushka on information and support with spending funds. considerations to employ a member of staff to research a proposal for the future of Brereton Big Local CIO.</p> <p>Social service support – lack of!! Community trigger – as a group we can champion. Using our status. Volunteers will champion groups £30 mill pot money.</p> | | |
| | <p>Further Updates:</p> <p>St Matthews/Corby visit update: Dates: 1st July 8th July – split attendance.</p> <p>Proposal updates: 1, Granite statues – Sue will 2, Counselling - 3, Brereton Million book – Working towards.</p> <p>MASE- Registered Charity in Staffordshire who look after Carers and their cared-for with Alzheimer's and dementia – Peter did not receive a response from email sent but will investigate further options with other groups/charities.</p> <p>Social service support – needs not being met for many elderly, disabled residents. Looking to engage with volunteers to be part of a group who can provide the missing support.</p> | <p>Sue and Tim to organise.</p> <p>1, Sue to work alongside Louise Rose.</p> <p>2, Matt to liaise</p> <p>3, Emily update next meeting</p> | |
| <p>6.</p> | <p>Event / Project planned spend for the next 30days:</p> <p>Volunteer's Day 19th June – work to be completed.</p> <ul style="list-style-type: none"> • Steps cost £3000. • Benches – Sue to source materials • Running track skimming. | | |

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| | <ul style="list-style-type: none"> • Waiting on a business to confirm if we have sleepers to create planters with. Topsoil would cost approximately £120. Waltons may be able to offer support/resources. • Refreshment costs - £500 budget. UNANIMOUS VOTE <p>Trustee Meet and Greet – Date to be set and subgroup consist of Jack, Peter, Matt, and Sue</p> <p>Planning event (big local spend) – calendar of tracking of planning and events.</p> <p>Considerations for the future from Jack, post 2025, would require it to be an asset owned organization.</p> <p>If that was the case considerations would include</p> <p>A, complete the refurbishment of the hub. B, Sell the hub. C, Reuse lands.</p> <p>Date to be confirmed – possibly 27th June</p> | <p>Deb to email Walton</p> | |
| <p>7</p> | <p>A.O.B:</p> <p>Local Trust Update – Connects. Dates to be confirmed. 3 available spaces to be confirmed.</p> <p>See Local Trust Facebook page for updates.</p> <p>MP shadow levelling up secretary will be in attendance on 22nd June at the Hub and tour. 2-6pm</p> <p>Microsoft</p> | | |
| <p>9.</p> | <p>Date of Next Meeting</p> <p>AGM</p> | <p>Time tree - Deb</p> | |