

Brereton Million Partnership Meeting 11th January 19:15 on Zoom

		Actions for next month	Finance expenditure to spend this month
1	Welcome and apologies – Jack Burkinshaw, Sue Merriman, Peter Fahy, Kevin Mann, Karen Mann, Maria Smith, Sam Rushton, Chris Stewart.		
	Apologies - Tim Morton, Matt Walker, Kate Waterworth, Maria Smith		
2	Declarations and matters arising – Jack mentioned he had forgotten to send Emily the Budget for the plan from the last meeting.	Jack to send Budget update to Sue	
	Reminder that big local is coming 28 th January. Jack can meet if needed.		
	Matt mentioned in his email he had done a few tip runs but suggest we needed a skip.	Matt to order skip	
	Emily now has office 365		
3	Event and Projects for 2022 – Sue suggested to use the grant options for events and project ideas. Schedule a meeting for a project planning session. Planned to do the OAP party however Due to covid this isn't possible.		
4	Plan Update – Sue Informed everyone the plan is completed, just awaiting budget, Jack to send Sue Budget.	Jack to send Sue Budget.	
	Sue will need to send the final plan with budget to Karen for proof reading	Sue to send Karen to final plan, Sue to then send out completed version to all partnership members	
5	LTO Update – Jack mentioned that it had been agreed with support Staffordshire to extend plan for another 3 months Emily read out an email from Matt:		
	In terms of LTO I've sent round a request for dates to get centric HR, Gill from accounts and the LTO (support Staffordshire together). I am going to suggest Monday and will seek Peter, Kev and any other interested party's availability. This is to ascertain what next steps are needed to start the transition to independence.		
	I have still not heard from the charities commission and will chase tomorrow.		



7	Roles and Responsibilities – Kevin wants to look at a grant officer role. Everyone agreed this is something BM needs to look at. It was suggested to be discussed in the planning session.		
8	Remembrance parade – Sue declared the parish council had applied for a grant from the community chest, Sue emailed the parish council to discuss this in person. Sue suggested that a meeting is needed with British legion and the parish council.		
9	YP input – Moved to next meeting		
10	Skills – Check out support Stafford training courses that were sent Via sue on email the morning of the 11 th January.		
12	Website -		
	Sue mentioned the domain needs paying again £21. Sophie will pay it and then invoiced across. Expense is approved.	Sue to forward invoice to Chris Stewert	£21 for website was approved
13	A.O.B - Date of next meeting — 8 th Feb Chris sent email regarding accounts being paid from the hub. Gary had agreed in a previous conversation with Jack that best route of action would be to pay the admin worker along with other things that may be needed for example office 365, Laptops through the hub, while we are awaiting Charity commission. Once BM become an LTO the money will be transferred over to the hub account. Peter asked who we need to involve in terms of coordinators for the planning meeting. Kevin mentioned organising a yearly planner for the planning session Next meeting to be a planning session — 25 th January attempt to do in person at the hub. 7:30pm	Emily to email Volunteers who are interested in event planning.	
	Sue has sent an email regarding the gates.		
	Kev mentioned BM need to look at meeting formats – this will be added onto the next agenda	Emily to Add onto next agenda	